



OUTSIDE DUTY RINK RESPONSIBILITIES BEFORE THE GAMES

(9.00am Tuesday, 11.30am Saturday)

1. Check on the blackboard which rinks have been assigned for the games.
2. Collect jacks from the Bowls Office. White jacks (light) for Grass Greens and Yellow jacks (heavy) for Synthetic Green. (It is also your responsibility to return the correct number and colour jacks to the boxes.)
3. Put out mats and jacks on the designated rinks for the games.
4. Put up flags found in the Bowls Office. Club flag on corner of main green and Australian flag near front entrance. (Not Required at present)
5. Collect corner flags from the Bowls Office and set up on corners of greens being used.
6. Centre Green - Open sliding shade sails at north end. Turn on drink coolers at north ends. Take the rakes from the north end of greens and distribute, half at each end of the Greens being used.
7. Ensure all scoreboards are set to zero for the designated greens as well as the team total boards.
8. If a wheelchair bowler is playing - Place ramps at entry / exit point to the green.
9. Place Umpires Kit (stored in the Bowls Office) in a central location or one set to each green.
10. AFTER ALL THE GAMES return all equipment to correct locations including all flags and rakes.
11. Turn off drink coolers at north ends. Retract sliding shade sails and lock in place with clips. Replace rakes to north end of greens. Collect empty bottles, cups, rubbish etc from around the Greens.